

**D. D. THAKAR ARTS & K. J. PATEL COMMERCE
COLLEGE, KHEDBRAHMA**

IQAC Meetings

AGENDA BOOK

YEAR: 2022-23

Meeting: 1 (Year: 2022-23)

Notice:

Members of the IQAC committee hereby informed to remain present in the meeting of the committee to discuss the matters mentioned in the agenda below:

Date: 25th July, 2022

Time: 12-10 pm

Place: Principal chamber.

Agenda:

- 1) To read the proceeding of the last meeting and get approval.
- 2) To review the University result of year 2021-22.
- 3) To discuss for the participation in GIRF and NIRF.
- 4) To proceed and analyse the feedback of syllabus, parents and teachers.
- 5) To plan the Academic calendar, co-curricular and extracurricular activities.
- 6) To discuss and plan of student welfare.
- 7) To plan the introductory meeting of new students.
- 8) Any other matter with the permission of the chair.

Members of IQAC:

- 1) Prin. Dr. V. C. Ninama
- 2) Dr. P. R. Gajjar (Co-Ordinator)
- 3) Dr. R. J. Desai
- 4) Dr. M.B. Parmar
- 5) Mr. H. H. Chauhan
- 6) Mr. M. H. Patel
- 7) Mr. J. K. Patel (Management Representative)
- 8) Mr. Sureshbhai Patel (Alumnus Representative)



[Handwritten signatures and initials in blue ink, including names like P. Gajjar, H. H. Chauhan, and S.P. Patel.]

Meeting: 2 (Year: 2022-23)

Notice:

Members of the IQAC committee hereby informed to remain present in the meeting of the committee to discuss the matters mentioned in the agenda below:

Date: 5th Aug. 2022

Time: 12-00 pm

Place: NAAC Room. (Room No.01)

Agenda:

- 1) To read the proceeding of the last meeting and get approval.
- 2) To plan for the timely submission of AQAR.
- 3) To plan for online celebration of Teachers Day.
- 4) To plan for celebration of Independence Day.
- 5) To plan for Saptdhara programs.
- 6) Any other matter with the permission of the chair.

Members of IQAC:

1) Prin. Dr. V. C. Ninama

2) Dr. P. R. Gajjar (Co-Ordinator)

3) Dr. R. J. Desai

4) Dr. M.B. Parmar

5) Mr. H. H. Chauhan

6) Mr. M. H. Patel

7) Mr. J. K. Patel (Management Representative)

8) Mr. Sureshbhai Patel (Alumnus Representative)

[Signature]
P. Gajjar

[Signature]

[Signature]

[Signature]

[Signature]

S.P. Patel



Meeting: 3 (Year: 2022-23)

Notice:

Members of the IQAC committee hereby informed to remain present in the meeting of the committee to discuss the matters mentioned in the agenda below:

Date: 5th Oct. 2022

Time: 12-30 pm

Place: NAAC Room. (Room No.01)

Agenda:

- 1) To read the proceeding of the last meeting and get approval.
- 2) To arrange voters awareness program for new students.
- 3) To arrange Education tour of students.
- 4) To report the progress done under RUSA.
- 5) Any other matter with the permission of the chair.

Members of IQAC:

1) Prin. Dr. V. C. Ninama

2) Dr. P. R. Gajjar (Co-Ordinator)

3) Dr. R. J. Desai

4) Dr. M.B. Parmar

5) Mr. H. H. Chauhan

6) Mr. M. H. Patel

7) Mr. J. K. Patel (Management Representative)

8) Mr. Sureshbhai Patel (Alumnus Representative)

1) Prin. Dr. V. C. Ninama

2) Dr. P. R. Gajjar

3) Dr. R. J. Desai

4) Dr. M.B. Parmar

5) Mr. H. H. Chauhan

6) Mr. M. H. Patel

7) Mr. J. K. Patel

8) Mr. Sureshbhai Patel



Meeting: 4 (Year: 2022-23)

Notice:

Members of the IQAC committee hereby informed to remain present in the meeting of the committee to discuss the matters mentioned in the agenda below:

Date: 2nd Dec. 2022

Time: 12-15 pm

Place: Principal Chamber.

Agenda:

- 1) To read the proceeding of the last meeting and get approval.
- 2) To plan Prize Distribution and Republic Day Ceremony.
- 3) To arrange programs under Saptdhara and Udisha.
- 4) Analyse the result of internal Exams.
- 5) Any other matter with the permission of the chair.

Members of IQAC committee:

Date: 2nd Dec. 2022

1) Prin. Dr. V. C. Ninama

2) Dr. P. R. Gajjar (Co-Ordinator)

3) Dr. R. J. Desai

4) Dr. M.B. Parmar

5) Mr. H. H. Chauhan

6) Mr. M. H. Patel

7) Mr. J. K. Patel (Management Representative)

8) Mr. Sureshbhai Patel (Alumnus Representative)

1) Prin. Dr. V. C. Ninama

2) Dr. P. R. Gajjar (Co-Ordinator)

3) Dr. R. J. Desai

4) Dr. M.B. Parmar

5) Mr. H. H. Chauhan

6) Mr. M. H. Patel

7) Mr. J. K. Patel (Management Representative)

8) Mr. Sureshbhai Patel (Alumnus Representative)



[Handwritten signatures and initials]
P. Gajjar
R. J. Desai
M. B. Parmar
H. H. Chauhan
M. H. Patel
J. K. Patel
S. P. Patel

Meeting: 5 (Year: 2022-23)

Notice:

Members of the IQAC committee hereby informed to remain present in the meeting of the committee to discuss the matters mentioned in the agenda below:

Date: 2nd Janu., 2023

Time: 12-30 pm

Place: NAAC Room.

Agenda:

- 1) To read the proceeding of the last meeting and get approval.
- 2) Analysis of the result of university exam.
- 3) To plan the arrangement of Annual Function.
- 4) To plan for arranging the remedial classes for slow learners.
- 5) Any other matter with the permission of the chair.

Members of the IQAC committee are as follows:

1) Prin. Dr. V. C. Ninama

2) Dr. P. R. Gajjar (Co-Ordinator)

3) Dr. R. J. Desai

4) Dr. M.B. Parmar

5) Mr. H. H. Chauhan

6) Mr. M. H. Patel

7) Mr. J. K. Patel (Management Representative)

8) Mr. Sureshbhai Patel (Alumnus Representative)



1) Prin. Dr. V. C. Ninama

2) Dr. P. R. Gajjar (Co-Ordinator)

3) Dr. R. J. Desai

4) Dr. M.B. Parmar

5) Mr. H. H. Chauhan

6) Mr. M. H. Patel

7) Mr. J. K. Patel (Management Representative)

8) Mr. Sureshbhai Patel (Alumnus Representative)

Meeting: 6 (Year: 2022-23)

Notice:

Members of the IQAC committee hereby informed to remain present in the meeting of the committee to discuss the matters mentioned in the agenda below:

Date: 7th March., 2023

Time: 12-30 pm

Place: Principal chamber.

Agenda:

- 1) To read the proceeding of the last meeting and get approval.
- 2) To plan for preparing the prospectus and feedback for upcoming year
- 3) To design next academic year's planning.
- 4) Analysis of the Prelim. Exam results of the students.
- 5) Any other matter with the permission of the chair.

Members of IQAC:

Date: 7th March, 2023

Time: 1) Prin. Dr. V. C. Ninama

Place: Principal chamber

2) Dr. P. R. Gajjar (Co-Ordinator)

3) Dr. R. J. Desai

4) Dr. M.B. Parmar

5) Mr. H. H. Chauhan

6) Mr. M. H. Patel

7) Mr. J. K. Patel (Management Representative)

8) Mr. Sureshbhai Patel (Alumnus Representative)



[Handwritten signature]
P. Gajjar

[Handwritten signature]

[Handwritten signature]
[Handwritten signature]

[Handwritten signature]

[Handwritten signature]
S.P. Patel